

Appendix B

**2013/14 Annual Review of Corporate Governance Arrangements - Improvement Plan for 2014/15**

Ref	Action	CMT lead
AGS1	We will develop and manage a budget and financial management strategy to operate within available resources over the period to 2017/18	Ian Wardle
AGS2	Strengthen financial and budget management throughout Council services and provide effective financial management support considering reducing budgets and the changing nature of income	Alan Cross
AGS3	Update and approve a revised Scheme of Delegation and Financial Procedure Rules	Chris Brooks
AGS4	Continue to develop our commissioning, procurement and contract management	Avril Wilson
AGS5	Produce a new workforce development plan to take into account of Reshaping the Council, new skills required and the changing demands on services	Avril Wilson
AGS6	Manage the availability of school places in all statutory year groups	Avril Wilson
AGS7	Review the budget monitoring and profiling arrangements in Leisure and Cultural Services to ensure the service deals with changing income levels and patterns of activity	Alison Bell
AGS8	Continue to implement the Information Security Action Plan and standards. Enable the Public Service programme (PSN) connectivity between the Council and NHS Health ICT systems	Chris Brooks
AGS9	Review and consolidate operational and financial procedures and introduce shorter and clearer policies and procedures	Zoe Hanim

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AGS10	Continue to undertake work on embedding the policy, delivery, governance and monitoring arrangements for Health & Safety	Ian Wardle
AGS11	Develop further the Special Educational Needs (SEN) Strategy to enable schools to meet the needs of children and young people with higher levels of need	Avril Wilson
AGS12	Continue to refresh forecasts to maintain level of understanding and develop capacity/demand modelling in children's services	Avril Wilson
AGS13	Deliver the Digital Strategy and a new Website to ensure residents, businesses and visitors have access good quality services and information	Zoe Hanim
AGS14	Deliver an ICT improvement plan to ensure that information is stored, managed and accessed appropriately and efficiently to support service delivery	Zoe Hanim